



Title: PACKAGER
Reports to: Quality Control Supervisor
Status: Non-Exempt

Summary of Position:

The primary role of this employee will be to support QC department with packaging products. This role will require attention to detail and strict adherence to documented GMP procedures. In addition, this position will also support the QC department with other non-inspection type functions.

Essential Job Functions:

- Package and label products using manual and automated packaging equipment
- Perform pre and post inspection activities to include but not limited to data entry and quality document retrieval/review
- Accurately complete all Quality forms per documented GMP procedures
- Maintain accurate and timely reconciliation of Quality logs
- Maintain accurate quantities of all Quality supplies such as IFUs, packaging labels, and packaging supplies
- Assist with QC inspection throughput by locating and expediting priorities
- Perform other duties to support Quality objectives
- Perform duties in compliance with the SSI Quality System

Essential Job Requirements:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Experience

- Minimum 1 year experience in a production/packaging/assembly environment required
- Minimum 1 year experience in a GMP regulated environment

Required Skills

- Must be able to follow detailed written instructions, record and communicate information accurately with little supervision
- Must be able to read, write, speak and comprehend English
- Basic computer skills highly preferred

Physical Requirements / Working Environment and Conditions

- Ability to lift 50 pounds and stand, bend and stoop for up to 8 hours
- While performing the duties of this Job, the employee is regularly required to stand; use hands to finger, handle, or feel and reach with hands and arms. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear and smell.
- The employee must regularly lift and /or move up to 10 pounds, frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

- The job performed requires frequent repetitive motion

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

- While performing the duties of this Job, the employee is regularly exposed to moving mechanical parts. The noise level in the work environment is usually moderate.

Education

- High School diploma or equivalent required

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SeaSpine is an E-Verify participant and performs pre-employment background checks on all employees**